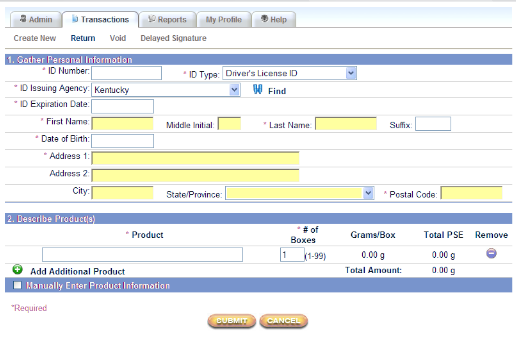
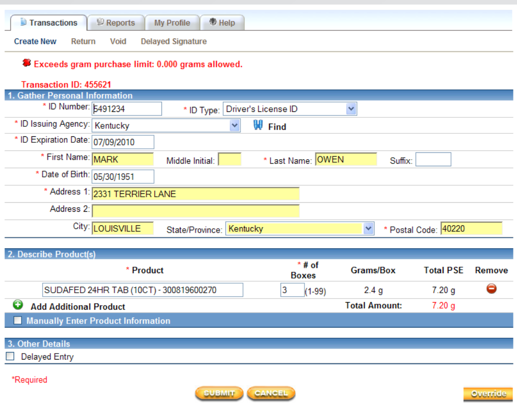
NPLEx Retail Portal Process Steps



Transaction Page

1) Log into the NPLEx secure Web portal via your company's prescribed method. Enter your User ID and Password.

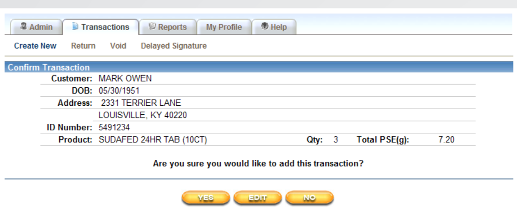
2) Transaction page - Information Section: Complete the required fields as noted with an asterisk. After entering the ID Number, Type, and Issuing Agency, click on the Find icon. If the customer has previously made a PSE purchase, the rest of the customer's information will automatically populate the information fields.



Safety Override Page

3) Transaction page - Describe Product Section: Begin typing the first few letters of the product name or the first few numbers of the UPC and a pick list will appear. Select the product and enter the number of boxes being purchased.

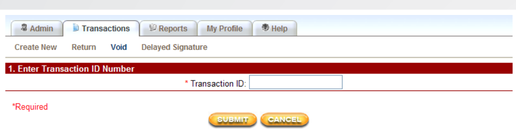
4) Transaction page: Complete other information as required. Click submit.



Confirm Transaction

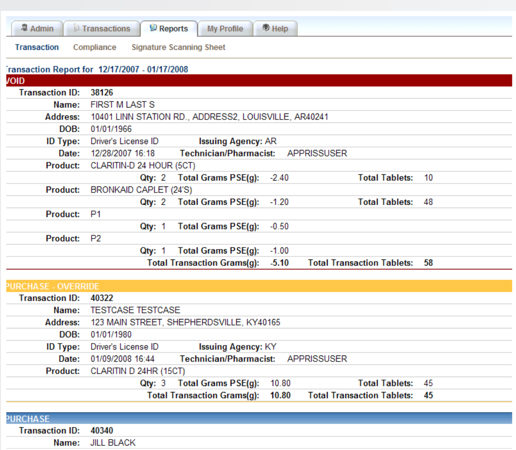
5) Safety Override button: This allows you to proceed with a sale if the customer's purchase exceeds allowable amounts, becomes belligerent, and you are concerned for your safety.

6) Confirm Transaction: If information is incorrect, click edit and make changes. If information is correct, click YES to add it to the database.



Void Page

7) Returns: Complete the required fields as noted with an asterisk. After entering the ID Number, Type, and Issuing Agency, click on the Find icon. This function is used when the Transaction Number is unavailable or only a portion of a previous purchase is being returned.

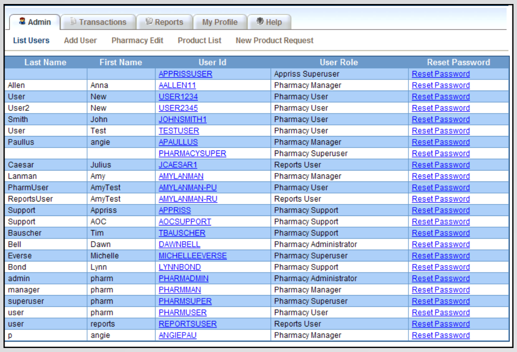


Reports Page

8) Voids: To cancel or issue a credit, enter the Transaction Number and click submit.

9) Transaction Report: This provides a list of transactions based on a date range entered.

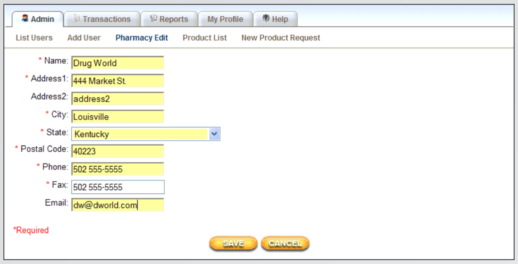
NPLEx Administration



Admin | Transactions | Reports | My Profile | Help

List Users | Add User | Pharmacy Edit | Product List | New Product Request

Last Name	First Name	User Id	User Role	Reset Password
		APPRISSUSER	Appriss Superuser	Reset Password
Allen	Anna	AALLEN11	Pharmacy Manager	Reset Password
User	New	USER1234	Pharmacy User	Reset Password
User2	New	USER2345	Pharmacy User	Reset Password
Smith	John	JOHNSMITH1	Pharmacy User	Reset Password
User	Test	TESTUSER	Pharmacy User	Reset Password
Paullus	angie	APAULLUS	Pharmacy Manager	Reset Password
		PHARMACYSUPER	Pharmacy Superuser	Reset Password
Caesar	Julius	JCAESAR1	Reports User	Reset Password
Lanman	Amy	AMYLANMAN	Pharmacy Manager	Reset Password
PharmUser	AmyTest	AMYLANMAN-PU	Pharmacy User	Reset Password
ReportsUser	AmyTest	AMYLANMAN-RU	Reports User	Reset Password
Support	Appriss	APPRISS	Pharmacy Support	Reset Password
Support	AOC	AOCSUPPORT	Pharmacy Support	Reset Password
Bauscher	Tim	TBAUSCHER	Pharmacy Support	Reset Password
Bell	Dawn	DAWNBELL	Pharmacy Administrator	Reset Password
Everse	Michelle	MICHELLEEVERSE	Pharmacy Superuser	Reset Password
Bond	Lynn	LYNNBOND	Pharmacy Support	Reset Password
admin	pharm	PHARMADMIN	Pharmacy Administrator	Reset Password
manager	pharm	PHARMMAN	Pharmacy Manager	Reset Password
superuser	pharm	PHARMSUPER	Pharmacy Superuser	Reset Password
user	pharm	PHARMUSER	Pharmacy User	Reset Password
user	reports	REPORTSUSER	Reports User	Reset Password
p	angie	ANGIEPAU	Pharmacy Manager	Reset Password



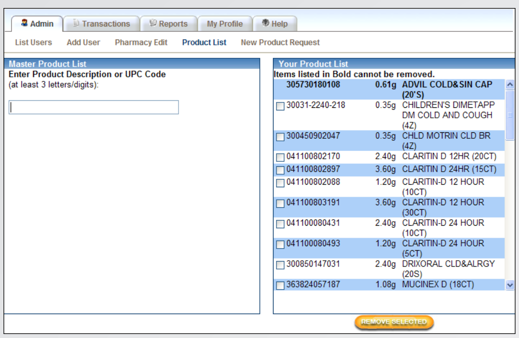
Admin | Transactions | Reports | My Profile | Help

List Users | Add User | Pharmacy Edit | Product List | New Product Request

* Name: Drug World
* Address1: 444 Market St.
Address2: address2
* City: Louisville
* State: Kentucky
* Postal Code: 40223
* Phone: 502 555-5555
* Fax: 502 555-5555
Email: dw@dworld.com

*Required

SAVE CANCEL



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List Users | Add User | Pharmacy Edit | Product List | New Product Request

Master Product List
Enter Product Description or UPC Code (at least 3 letters/digits):

Your Product List
Items listed in Bold cannot be removed.

305730180108	**0.61g**	**ADVIL COLD&SIN CAP (20'S)**
30031-2240-218	0.35g	CHILDREN'S DIMETAPP DM COLD AND COUGH (4Z)
300450902047	0.35g	CHLD MOTRIN CLD BR (4Z)
041100802170	2.40g	CLARITIN D 12HR (20CT)
041100802897	3.60g	CLARITIN D 24HR (15CT)
041100802088	1.20g	CLARITIN-D 12 HOUR (10CT)
041100803191	3.60g	CLARITIN-D 12 HOUR (30CT)
041100080431	2.40g	CLARITIN-D 24 HOUR (10CT)
041100080493	1.20g	CLARITIN-D 24 HOUR (5CT)
300850147031	2.40g	DRIXORAL CLD&ALRGY (20S)
363824057187	1.08g	MUCINEX D (18CT)

REMOVE SELECTED

1) Each pharmacy has an Administrator setup:

List Users Screen: This allows the Administrator to add users, edit user information and reset passwords.

Pharmacy Edit: Use this page to enter or change the pharmacy address, phone, fax, or e-mail information.

Product List: Use this page to add or delete PSE products from the 'Your Product List.'

2) If a Pharmacy Administrator is locked out, the Administrator can e-mail support at ______________________.

3) If a customer is denied a purchase and wants to know why, the pharmacy should write the transaction ID along with the Web site www.nplexanswers.com, to provide to the customer. The customer can visit the online portal to receive more information.