

CHAPTER IX - APA ACADEMY OF PHARMACY PRACTICE

ARTICLE I. NAME

This subdivision of the ASSOCIATION shall be named the APA Academy of Pharmacy Practice of the Alabama Pharmacy Association.

ARTICLE II. OBJECTIVES

This Academy shall exist for the following purposes:

- A. To provide a forum and mechanism whereby ~~members~~pharmacists engaged in any practice setting may meet to discuss and implement programs and activities relevant to their practice setting in order to improve patient care.
- B. To make such recommendations to the ASSOCIATION on programs and courses of action, which it feels, should be undertaken or implemented by the profession as a whole.
- C. To provide conferences, seminars, and other meetings for continuing education of practitioners.
- D. To work with the ASSOCIATION through ASSOCIATION committees and Board of Trustees to establish and maintain high standards of ethics, education and practice for the Pharmacy profession.

ARTICLE III. MEMBERSHIP

- A. Any ASSOCIATION Active Member (or member of an otherwise special membership category) in good standing who is engaged in the practice of his/her profession or who is actively engaged in the administration, planning or supervision of professional services in or for that practice setting, and who adheres to the objectives of the Academy shall upon application be eligible for Academy membership.
- B. Only Academy members may hold office, vote on matters, which come before it, or participate in its business sessions.

ARTICLE IV. OFFICERS

- A. The Academy officers shall be a Chair and a Secretary. The Academy Section officers shall be a Chair, Chair-Elect, and Member-at-Large.
- B. The duties of the officers shall be:

1. Chair. The Chair shall preside -at all meetings of the Academy, shall appoint all committees not other-wise provided for, shall be a voting ex officio member of all committees and shall have the usual administrative powers of the office, unless the ASSOCIATION By-Laws provide otherwise. The Chair shall be responsible for such tasks as may be decided upon by the Academy Executive Committee, ASSOCIATION Executive Committee or ASSOCIATION Board of Trustees.

2. Secretary. The Secretary shall keep minutes of all Academy membership and Executive Committee business meetings, retain copies of all records and documents, and function as coordinator of all Academy activities. The Secretary shall notify individuals of their appointments to committees, notify members of the time and place of meetings, and carry out the general administrative responsibilities of the Academy assigned by the Executive Committee. The Secretary shall be the ASSOCIATION Executive Director. The Secretary shall have no vote.

3. Section Chair. The Section Chair shall be responsible for representing his/her constituents on the Academy Executive Committee and for establishing the agenda for action that the Section will pursue, or address and implement any assignment placed before it by the ASSOCIATION Board of Trustees, Speaker of the House of Delegates, or Academy officers. The Section shall be responsible for such tasks as may be assigned by the Section constituents, Academy Chair, or Academy Executive Committee.

4. Section Chair-Elect. The Section Chair-Elect shall act in the absence of the Section Chair, shall succeed to the Chair in the event of removal, resignation or other incapacity of the Chair, and shall succeed to the position of the Chair for the following year after being elected as Chair-Elect. The Chair-Elect shall be responsible for such tasks as may be assigned by the Section constituents and Section Chair.

5. Section Member-at-Large. The Section Member-at-Large shall act in the absence of the Section Chair and Chair-Elect. The Section Member-at-Large shall be responsible for such tasks as may be assigned by the Section Chair.

6. Term of Office. The officers, except for the Secretary, shall be elected annually for a term of one (1) year. The term of office shall run from the annual Academy meeting until the elected successors are installed at the next annual Academy meeting.~~be concurrent with the term of all ASSOCIATION officers, with installation taking place each year at the ASSOCIATION Annual Convention.~~

ARTICLE V. EXECUTIVE COMMITTEE

- A. Executive Committee Members. The Executive Committee shall consist of the elected officers of the Academy and the immediate past Academy Chair. The Secretary shall be a non-voting ex officio member. Additional Sections within the Academy may be formed pending approval of the Academy Executive Committee and ASSOCIATION Board of Trustees. In such instances, each new Academy Section will be entitled to seat a Section Chair and Section Chair-Elect on the Academy Executive Committee.

- B. Duties. The Executive Committee shall implement the adopted policy of the Academy membership between Annual Meetings. The Executive Committee shall consider and act on recommendations emanating from Academy members or from the ASSOCIATION Board of Trustees. The Executive Committee shall be responsible for determining that all programs and activities of the Academy are in accord with ASSOCIATION policy. The Executive Committee may adopt rules of operating procedures to implement the intent of this Chapter. The Executive Committee shall appoint an Academy member to serve on the ASSOCIATION Board of Trustees.

ARTICLE VI. ELECTION OF OFFICERS

- A. Nominations. The Academy Nominating Committee shall submit nominees for all offices except Secretary. The Academy Nominating Committee shall consist of the Academy Chair, and each Section Chair. The nominations shall be submitted to the Secretary not less than ninety (90) days prior to the ASSOCIATION ~~Annual Academy meeting~~Annual Convention, and said nominations shall be made available to the membership within fifteen (15) days.
- B. Election. ~~Each nominee for office shall submit to the Secretary within five (5) days of notification of nomination a glossy photograph and/or a brief biographical sketch.~~ The Secretary shall prepare an election ~~bulletin, together with the material submitted. The bulletin, together with a ballot which,~~ shall be ~~made available~~mailed to all Academy members within sixty (60) days prior to the start of the ASSOCIATION Annual ~~Academy meeting~~Convention. Each Academy section member may vote on their section officers. All Academy members may vote for the office of Academy Chair. Academy members shall submit their ballots on or before midnight of the deadline date as stated in the election bulletin. In the event there is only one nominee for an office, the nominee shall be duly elected without balloting.
- C. Canvassing. The ~~Academy Secretary~~Nominating Committee or its designees shall open and tally ballots within five (5) days after the close of the election. Officers thus elected shall be notified within five (5) days thereafter. In the event a nominee fails to receive a plurality of votes cast, a second balloting of all Academy members will occur.
- D. Installation. Officers shall be installed at the ~~final session of the~~ Academy Annual Meeting following their election.
- E. Vacancies. In the event of a vacancy in the office of Section Chair, Section Chair-Elect shall succeed to the office of Section Chair. The Executive Committee will fill any vacancy that may occur for any reason in the office of Academy Chair Section Chair-Elect, or Section Member-at-Large.

ARTICLE VII. COMMITTEES

- A. Special Committees. The Academy Chair and Section Chair shall appoint such special committees for either the Academy as a whole, or within a given Section respectively, as are needed to facilitate activities of the Academy. Such committees shall continue for the term of their appointment ~~not to exceed~~ ~~for not longer than~~ one (1) year. The number of members serving on a committee may vary, limited only by reason and facility.

ARTICLE VIII. MEETINGS

- A. Annual Meeting. The annual meeting of the Academy shall be held in conjunction with the Mid Winter Conference or Annual Convention of the ASSOCIATION. The Executive Committee may arrange other meetings for Academy members at such times and places, as it deems proper.
- B. Executive Committee Meetings. The Executive Committee shall meet ~~at least once during the Annual Meeting of the Academy and at such other times~~ as may be necessary upon the call of the Academy Chair. Executive Committee business may be conducted by electronic means, mail or telephone in the interim between meetings.

ARTICLE IX. DELEGATES TO ASSOCIATION HOUSE OF DELEGATES

The Academy Chair, with the consent of the Executive Committee, shall appoint the delegate(s) to represent the Academy in the ASSOCIATION House of Delegates. Each recognized Section within the Academy shall be entitled to send two (2) delegates as part of the Academy's overall delegation to the ASSOCIATION House of Delegates. The Academy Chair shall serve as a delegate to the ASSOCIATION House of Delegates.

ARTICLE X. FISCAL AGENT

- ~~A. — Fiscal Agent.~~ The ASSOCIATION shall act as the fiscal agent for the Academy. ~~The ASSOCIATION shall submit financial reports to the Academy's Executive Committee and copies of the annual audited report to Academy members at the annual meeting.~~

ARTICLE XI. QUORUM

Ten (10) members of the Academy shall constitute a quorum for a regular meeting.

ARTICLE XII. AMENDMENTS

- A. Procedure. Any proposal to amend this chapter of the By-Laws that is approved by the ASSOCIATION Board of Trustees may be voted on at any session of the Academy during the Academy Annual Meeting, provided notice of such amendment has been published and made available to the Academy membership at least thirty (30) days prior to the annual meeting.

Amendments shall be adopted upon receiving affirmative votes of two-thirds (2/3) of the eligible members voting.

- B. Conflict. If any Academy By-Law, procedure, rule, or action is found to be in conflict or inconsistent with the Constitution and By-Laws of the ASSOCIATION as determined by the ASSOCIATION Board of Trustees, the provisions of the ASSOCIATION Constitution and By-Laws shall be controlling.

| ARTICLE XIII. ACADEMY SECTIONS

- A. Purpose. It shall be possible to establish new Sections within the Academy for purposes of individuals with like background and interests to come together in a forum that will permit them the opportunity to provide expert input and pursue an agenda for action within the scope of the Academy and ASSOCIATION activities.
- B. Process. Such Sections will be established upon written petition to the Academy Executive Committee documenting, in part: (I) the size of its support from among individuals who either are, or are willing to become Active (or otherwise recognized by special membership category) members of the ASSOCIATION; (2) with presentation of Section By-laws prepared in conjunction with the Academy Secretary, and (3) other conditions that must be met as established by the Academy Executive Committee. Upon receiving an affirmative vote by simple majority accepting the petition to form a new Section, it will be the responsibility of the Academy Chair to present a formal request to the ASSOCIATION Board of Trustees at the earliest possible meeting of this body in order to obtain an affirmative vote by simply majority. Any new Section of the Academy will not be formally recognized, or permitted to function as a Section until a favorable vote has been obtained from the ASSOCIATION Board of Trustees.

| Revised & Adopted September 12, 2008

STATE OF ALABAMA

COUNTY OF MONTGOMERY

| Subscribed and sworn to before me this _____ day of _____, 200810.

Notary Public

My Commission Expires: _____